

No: SUK-IBA/1898/923/24

Date 14-06-2024

NOTIFICATION

Consequent upon the approval of the Vice Chancellor Sukkur IBA University and approval of the **Syndicate vide Resolution No.14.6 in its 14th Meeting held on 12 October 2019**, the following Committee on **“HEC-Policy for Students with Disabilities in HEIs”** has been constituted at Sukkur IBA University (Main Campus/Sub Campus) with immediate effect:

Students with Disabilities Accessibility Committee (Five Members)			
S.No.	Name	Designation	Email
1	Mr. Abdul Wahid Qazi	Director, Student Financial Aid and University Advancement	qazi@iba-suk.edu.pk
2	Ms. Anjbeen Soomro	Lecturer, English/Secretary	anjbeen.soomro@iba-suk.edu.pk
3	Mr. Usama Abdul Rehman	Lecturer, English/Coordinator	usamaabdulrehman@iba-suk.edu.pk
4	Mr. Parkash Kumar	President, Sukkur IBA Students Council (SISC)	sisc@iba-suk.edu.pk
5	Dr. Suneel Kumar	General Physician/Coordinator	suneel.kumar@iba-suk.edu.pk


Roles and Responsibilities of the Accessibility Committee:

1. Determining what accommodations are needed for students with disabilities at the HEI including, where necessary, arranging for disability assessment by a professional
2. Arranging and overseeing the provision of reasonable accommodations in accordance with this policy;
3. Arranging for counseling by a psychiatrist for students with disabilities if a student requests or whenever substantial need is established;
4. Providing information and advice to students and parents on the facilities and support available at the HEI for persons with disabilities;
5. Advising the faculty on the policies and procedures relevant to students with disabilities and how best to include and accommodate these students;
6. Advising the HEI on ways to improve access for students with disabilities vis-à-vis admissions, examinations, dissertations and other affairs of the institution and on the implementation of all relevant disability-related legislation;
7. Raising funds for the provision or development of facilities for students with disabilities at the HEI whenever needed;
8. Promoting awareness on different disabilities and disability-related issues and the need to protect and promote the rights of persons with disabilities at the HEI through dedicated seminars, fundraising events, discussions, workshops and community engagement activities and communicating the role of the Disability Coordinators to students, staff and faculty; and liaising with philanthropic organizations working for persons with disabilities to enhance the capacities of their institutions to engage with persons with disabilities and to improve the facilities available for them at the HEI.



Roles and Responsibilities of the Disability Coordinators:

1. To be a point of liaison between the Accessibility Committee and students with disabilities including connecting students with disabilities to the Accessibility Committee for determination of their accommodation requirements ;
2. Guide and advise students with disabilities interested in seeking admission and enrollment at the HEI on the facilities and accommodations available and arrangeable at the HEI for persons with disabilities;
3. Have regular, periodic meetings with enrolled students with disabilities and maintain records of these interactions. This practice should be used to assess any emerging needs the students may have and to decide the appropriate course of action to facilitate the student;
4. Advise and facilitate enrolled students with disabilities during their studies on how to fulfill the administrative requirements of the institution and benefit from other services provided at the HEI such as accommodations, library, career counselling, extra-curricular opportunities etc.
5. Refer students with disabilities to the Accessibility Committee for arrangement of psychiatric counseling if a student requests or academic coaching whenever needed;
6. Ensure that the students' access requirements are identified and made known to relevant faculty well ahead of commencement of classes; advise students with disabilities before the commencement of each semester or academic year on their course selection and learning activities.



14/06/2024

Registrar
Sukkur IBA University

Cc to:

1. ES to Vice Chancellor
2. All Concerned
3. Deputy Director Finance
4. Internal Auditor
5. Office Record